SKY Academy

Board of Directors

MINUTES

Monday, November 27, 2017

5:00p.m.

Called to order at 5:07 p.m.

**Present:** Michelle Hazeltine, Joyce Long (via telephone), Angie Chace, Steve Smith,

**Absent:** Diane Cogburn, Patrick Ryan

Pledge of Allegiance

Motion to accept October minutes:

**Motion made by:** Michelle Hazeltine

**Seconded by:** Angie Chace

**VOTE:** Approved 3-0

Parent Involvement Rep’s Report (Michelle Sooklal) – Attached

Principal’s Report

* Curriculum/Assessment
* Students are making progress in AEP (Academic Enrichment Program). Students who tested on grade level were transitioned out of the program. This made room for other students who need AEP to transition into the program.
* Possible courses for next school year are Spanish for 8th grade students and a computer programming course for 6th grade students. The 6th graders would receive a certificate upon completion. The new courses will also be a good marketing point for our school.
* Students will be taking the FSA Writing simulation soon.
* The Reading Aide who was hired initially did not work out. Another aide was hired and began her employment today.
* Business/Long-term planning
* Enrollment is 228 students at the Englewood campus and 201 students at the Venice campus.
* Open enrollment for both schools is October 1 through April 1. The goal for next year’s enrollment is to have 500 students combined between both schools.
* Some information received from the recent parent focus groups is that SKY Venice’s primary competition is Venice Middle School’s Young Marines program. Some things parents like about SKY Academy are the free aftercare program, smaller learning environment, academics, and health/wellness. Some misconceptions are that some parents thought SKY was a private school or charged tuition for students to attend. Parents said SKY could improve with teacher turnover.
* Marketing ideas will come from the parent focus groups. Some things that were mentioned are putting a sign by Center Road, revamping our schools' websites, and continuing with the direct mailers. Ideas from this board include offering a CPR or lifeguard certificate course to students or a cooking class where students can learn to cook nutritious meals. We could also look into sports decals with the student’s name and school to place on parents’ vehicles. Also, articles/photos about students or school information can be sent to Angie Chace and she will then forward to Scott Lockwood at the Venice Gondolier newspaper for publishing.
* This board is looking for one to two new members. The board would like to create an application process and forms for new board members. They would also like to hold workshops to discuss topics such as liability. The board chairs from SKY Venice and SKY Englewood would like to get together to discuss creating a procedure book, etc.
* The letter regarding local referendum dollars has not been sent. They are trying handle the issue via telephone before sending the formal letter.
* SKY Academy would like to give swag bags to the 5th grade students who attend the end of year pool party at the YMCA.
* Two teachers at SKY’s Venice campus, Natalie (Gaudreau) Cross and Wendi Dunlap, qualified for Best & Brightest money this year. This is $7,000.00 that is given by the state. Several other teachers were ranked Highly Effective and will be given $1,200.00 by the state. Teachers ranked effective will receive $600.00 by the state.

Motion to approve Best & Brightest money for Natalie (Gaudreau) Cross and Wendi Dunlap:

**Motion made by:** Michelle Hazeltine

**Seconded by:** Angie Chace

**VOTE:** Approved 3-0

* Fundraising/Community outreach
  + The spaghetti dinner fundraiser on November 9 raised close to $1,300.00 in proceeds.
  + The popcorn fundraiser sold $6,000.00 worth of popcorn, which is approximately $2,500.00 profit.
  + Students are collecting now for the Run-A-Thon that will be held January 12. The goal is for every student to raise $50.00. Students attending the SOAR field trips can use some of their profits from the popcorn sales to offset the cost of the SOAR trip.
  + Thank you cards were sent for Veteran’s Day.
  + SKY students and staff attended the holiday parade. They handed out SKY Academy flyers and balls and received good feedback from the community.
* Wellness and Nutrition
  + Teachers are recording data during P.E. classes for the mile run, pushups, and sit ups.
  + P.E. classes are using new equipment, including bands for the CRX program.
  + Boys and girls basketball teams are both doing well.
  + P.E. observations are being conducted periodically. Periods 1 – 3 are excellent, while Periods 4 – 7 have some room for improvement.
  + Revenue from the kitchen is up partly because more students are ordering lunch this year and also because Chef Dave is being diligent when ordering the food.

Board of Director’s Report (Michelle Hazeltine)

* Old Business

None to report.

* New Business
  + None to report.

Adjourned at 6:07 p.m.

**Motion made by:** Angie Chace

**Seconded by:** Michelle Hazeltine

**VOTE:** Approved by Unanimous vote

Minutes taken by: Jennifer Cestero

Minutes approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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